



Town of Wyoming
Council Meeting Minutes
November 2, 2020, 6:30 P.M.
Virtual Meeting

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Treasurer, Kyle Dixon, Secretary, Tracy Johovic; and Council Person, Carlen Kenley

Council absent: None

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar, Office Manager Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Tom Lindale, Judy Sylvester, Joyce Stockslager, Jeff Gravatt and Megan Polichetti.

PUBLIC COMMENTS

- None

ADOPTION OF AGENDA

Mr. Denison moved with a second by Ms. Johovic to approve to agenda as published. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that Town Hall staff and Police Department are moved into the new building.
- Town Hall will be closed until Wednesday due to unpacking.

- Chief Willey wanted to thank Mr. Marasco for his assistance in moving heavy items from the police department.
- Kyle Dixon thanked the town hall staff for the Halloween decorations at the train platform.

ADOPTION OF PREVIOUS MEETING MINUTES

- October 5, 2020, Council Meeting

Mr. Denison moved with a second by Mr. Dixon to adopt the meeting October 5th minutes as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic, and Mr. Kenley Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented the Treasurer's Report including Balances, Profit & Loss, Check Register for review.
- Advised that budget meeting was held on Thursday October 29th.

Mr. Denison moved with a second from Ms. Johovic to approve the reports as presented subject to audit. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

POLICE REPORT

- None due to move and internet being down- will be presented next month.

FIRE COMPANY REPORT

- None

C/W SEWER & WATER REPORT

- No reports from CWSWA
- Budget was dropped off at Town Hall for review.
- Mr. Dixon asked about rates increasing. Mr. Denison advised that a increase is standard but the board votes to not increase rates.
- Mayor Bilbrough and Mr. Denison met with Wyoming CWSWA board members.
- Mr. Kenley advised that if someone feels their bill is too high, they should contact CSWSA. They have things they can do to help figure out where and why the usage is high.
- Discussion ensued regarding accountability for CWSWA in their day to day operations that need to increase on their part.

PLANNING & ZONING

- Committee worked on maps and annexation at last meeting which was held at the CW Fire Department.
- Next meeting was moved to a week earlier due to the Thanksgiving holiday.

BUILDING PERMITS

- Building Permit Report for October provided for review.
- Mayor Bilbrough and Mrs. Lamar met with First State Inspections to discuss ways to improve inspections and close open permits.

- Discuss ensued.

CODE ENFORCEMENT

- Council was advised of latest violations.
- Council was given updates on unresolved violations.

PARK/STREET

- Mr. Kenley stated that tree trimming is taking place at the park.
- Trees are scheduled to be planted on Wednesday.
- Bathrooms are coming along nicely.
- Pavilion is done except for back filling.
- Light bar on truck still needs to be replaced. Working with LED outfitters to get it replaced.
- No complaints with the new mower.

PEACH FESTIVAL

- None

Mr. Dixon lost internet connection and has left the meeting.

NEW BUSINESS

- Town Hall Work Site
 - Mrs. Polichetti explained that the 18-21 year old students that attend Charlton attend internships at businesses to develop skills that can help them find a job in the future.
 - Charlton is always looking for partnerships with businesses.

Mr. Dixon returned to the meeting.

- Mayor Bilbrough advised that the school provides insurance on students.
- Students and parents sign a release.
- 2-3 students will be on site Monday- Friday to provide services to Town Hall.
- Mr. Kenley asked if students get paid. Mayor Bilbrough advised that this is a volunteer position.
- Mr. Denison feels this is a great idea and that we should move forward with a partnership with Charlton.

Mr. Denison moved with a second from Mr. Dixon to make Wyoming Town Hall and Maintenance Department a work site for Charlton School students. Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Mayor Bilbrough not voting. Motion carried.

- Greens of Wyoming Liens
 - Mayor Bilbrough gave background of what is happening with the liens in the Greens of Wyoming.
 - Mr. Denison explained that liens need to be lifted in order to sell the bonded properties that currently belong to a builder who is not building in this development. Properties are going to be sold to another builder.
 - Discussion ensued.

Mr. Denison moved with a second from Mr. Dixon to approve attorney to continue negotiations with the other parties involved to come to resolution. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Ordinance #54-20
 - Mr. Denison explained the changes added to Ordinance #3-11 that will include inspections and added bonds before Wyoming will accept streets.
 - Discussion ensued.
 - Synopsis read by Mrs. Lindale for 1st reading.

UNFINISHED BUSINESS

- Supplemental Tax Bills
 - Mr. Wooleyhand presented loss of income by not sending supplemental tax bills.
 - Mr. Denison recommended changing charter to state that supplemental tax bills will be sent but in the mean time we mirror Kent County by sending them out.
 - Discussion ensued.

Mr. Denison moved with a second from Mr. Dixon to start the process of a charter change regarding supplemental tax bills. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Review of R&R contract
 - Mayor Bilbrough advised that he had a meeting with R&R regarding the contract. Contract has been updated.
 - Mayor Bilbrough explained that it may be difficult to rent 10 S. RR due to it being a small space and no parking. Rent rate was decreased.
 - Area at 120 W. Camden Wyoming Ave to include utilities as the whole building has one meter.
 - Also suggested that renter provide upgrades for a rent reduction.

Mr. Denison moved with a second from Mr. Dixon to accept the revised contract with R&R Realty and authorize Mayor to execute. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

- Grass Ordinance-proposed changes
 - Council reviewed proposed changes to grass ordinance.
 - Mayor Bilbrough pointed out that hourly rate in section 6 was incorrect. The \$50 fee for mowing/weeding and trash/debris need to be increased to \$150.
 - Section 8 needs to reflect e-ticketing from code enforcement for civil violations.
 - Ordinance will be sent back to attorney for correction and numbering.
- Business License Ordinance – proposed changes
 - Council reviewed proposed changes for Business License.
 - Ordinance will be numbered #55-20.
 - Mrs. Lindale read synopsis as 1st reading.

- Public Hearing will be scheduled for January 2021
- Mr. Denison questioned whether or not we need a public hearing if ordinance does not change Land Use and Development Code.
- Town Hall Status
 - Staff came together to make move happen quickly.
 - An issue with cameras that were moved from old Town Hall to new location. They were for distance and does not work for close ups. New cameras ordered.
 - Discussion ensued regarding mask usage while helpers were in building from Department of Corrections.
- Status update on businesses impacted by State of Emergency
 - No Changes- remove from agenda.

CALENDAR OF EVENTS

- Planning & Zoning Meeting, 11/25/2020, @ 6:30 p.m- TBA due to holiday
- Town Council Meeting, 12/7/2020, 6:30 p.m- virtual.

PUBLIC COMMENTS

None

COUNCIL COMMENTS

- Vice Mayor Denison announced that a new resident will be here in May 2021. Mr. Denison and his wife will welcome a child early next year.

EXECUTIVE SESSION

Mr. Denison moved with a second from Mr. Kenley to enter executive session at 8:21pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Mrs. Johovic and Mr. Kenley, Aye. None Opposed. Motion carried.

Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting from executive session after confirmation that no one was present virtually in regular Council Meeting at 9:05pm. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Kenley, Aye. None opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council